



ComVida Corporation Class Registration Form

#201 – 319 Governors Court
New Westminster, BC V3L 5S5

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Bill To:

Class	Date	Description	Participant(s) Name	Price	Total
ComVida Office BC Pension Procedures	Feb. 18 9am – 12pm	This course is designed for the ComVida payroll users who have been invited to join the BC Pension (MPP) program. It will include all the material you will need to administer the pension through payroll, including the items to add, how to amend your current items to calculate the deductions and contributions properly and how to report and submit the contribution information using the ComVida BC Pension Extract Utility. The cost includes the BC Pension Extract Utility Licence and participant registration.		\$750.00	
ComVida Office BC Pension Procedures	Feb. 18 1pm – 4pm	This course is designed for the ComVida payroll users who have been invited to join the BC Pension (MPP) program. It will include all the material you will need to administer the pension through payroll, including the items to add, how to amend your current items to calculate the deductions and contributions properly and how to report and submit the contribution information using the ComVida BC Pension Extract Utility. The cost includes the BC Pension Extract Utility Licence and participant registration.		\$750.00	
Webinar BC Pension Procedures	Feb. 19 9am – 12pm	This course is designed for the ComVida payroll users who have been invited to join the BC Pension (MPP) program. It will include all the material you will need to administer the pension through payroll, including the items to add, how to amend your current items to calculate the deductions and contributions properly and how to report and submit the contribution information using the ComVida BC Pension Extract Utility. The cost includes the BC Pension Extract Utility Licence and participant registration. Note: Upon registration, the manual will be emailed to you. Instructions will be included as well for accessing GoToMeeting for the webinar.		\$750.00	
				Subtotal:	
				GST (5%)	
				Balance Due:	

Space is limited so be sure to register early!